

APPROVED BY THE BOARD OF TRUSTEES
DATE

10/2/18

Maully

11. New Business

Subject	C. Curriculum
Meeting	Oct 9, 2018 - Board of Trustees Regular Meeting
Access	Public
Type	Action (Consent)
Recommended Action	That the Board review and approve the recommendations of the Curriculum Committee as reflected in the attached Curriculum Summary.

Proposal:
That the Board review and approve the recommendations of the Curriculum Committee as reflected in the attached Curriculum Summary.

Background:
The Curriculum Summary lists courses and programs approved by the Curriculum Committee.

Budgetary Implications:
None.

Follow Up/Outcome:
Curriculum modifications are incorporated into the college schedule and catalog.

Recommended By: K. Denèe Pescarmona, Vice President of Academic Affairs

File Attachments 2018_10-09Summary.docx (26 KB)
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Items listed under the Consent Agenda are considered to be routine and are acted on by the Board of Trustees as one motion. There is no discussion of these items prior to Board vote unless a member of the Board, staff, or public requests that specific items be discussed and/or removed from the Consent Agenda. It is understood that the Administration recommends approval on all consent items. Each item on the Consent Agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

APPROVED BY THE BOARD OF TRUSTEES
DATE

10/9/18
W. Bailey

**Board of Trustees
Curriculum Summary
October 9, 2018**

Modified Courses

ACCT 105 Payroll Accounting (Spring 2019), 3 Units, 3 Lec, 0 Lab

Justification:

Non-substantial changes: (1) Adding Distance Education as a teaching method option. Students are requesting more and more DE courses. This teaching method also provides instructors, particularly part-timers, with the ability to teach without traveling to campus. (2) Advisory: Corrected math advisory course number from 205 to 430 and removed ACCT 101 as it is an inactive course. (3) Updated the textbook to the most current edition. (4) Reviewed SLO's and updated assessment date information. (5) Updated the content section by moving the homework listed to the Out of Class Assignments area.

ACCT 103 General Office Accounting (Spring 2019), 3 Units, 3 Lec, 0 Lab

Justification:

Non-substantial changes: (1) The course is being renumbered from ACCT 203 to ACCT 103. SJSU will accept the course for those students who wish to minor in Business. For the articulation to exist, we need the course to be renumbered back to Accounting 103. (2) Adding Distance Education as a teaching method option. Students are requesting more and more DE courses. This teaching method also provides instructors, particularly part-timers, with the ability to teach without traveling to campus. (3) Updated textbook to the current year available and related textbook information.

AJ 100A Basic Police Academy (Fall 2013), 21 Units, 12 Lec, 37 Lab

Justification:

Change only to number of Maximum Units. The calculation employed for the 18 week calendar revealed a mismatch in the number of maximum hours misaligned with the number of Units. No change in curriculum. No change in lecture/lab hours per week. No change in maximum hours. Just a correction in maximum Units to 30 to accommodate maximum hours.

BOT 281 Medical Billing (Spring 2019), 3 Units, 3 Lec, 0 Lab

Justification:

Non-substantial changes: (1) Adding Distance Education as a teaching method option. Students are requesting more and more DE courses. This teaching method also provides instructors, particularly part-timers, with the ability to teach without traveling to campus. (2) Updated the textbook to the latest edition. These are the only changes being done to this course as it was just updated last year.

10/2/18

V. Bailey

CSIS 26 Discrete Structures (Spring 2019), 3 Units, 3 Lec, 0 Lab

Justification:

CSIS 24 Java Programming is being added as another option to satisfy the prerequisite.

In the C-ID, the course COMP 122 (Programming Concepts and Methodology I) is the prerequisite course for COMP 152 (Discrete Structures)

Gavilan Course: C-ID Course:

CSIS 26 = COMP 152

CSIS 45 = COMP 122

CSIS 24 = COMP 122

Java course CSIS 24 is C-ID approved as COMP 122

which is the same C-ID descriptor with which CSIS 45 (C++ Programming I) is approved.

The math prerequisites are being removed because of AB 705. Students completing the AS-T will still need to take Calculus for that degree.

CSIS 571A Introduction to Assistive Computer Instruction Lab (Spring 2019), 0.5 Units, 0 Lec, 1.5 Lab

Justification:

This course is on the 5 year curriculum review cycle for the spring semester. Reviewed and updated the course content, description and out of class assignments. Updated the content to include the Chancellor's Office changes in the DRC forms by replacing the Student Educational Contract (SEC) with the Academic Accommodations Plan (AAP). Consolidated the SLO's and updated the SLO assessment dates.

8/28/18 There was an error with the Contact Hours/Week that needed to be fixed. Special Class selection was added and Degree-Applicable section was corrected. Start Year and Textbook (None) were changed.

CSIS 571B Intermediate Assistive Computer Instruction Lab (Spring 2019), 0.5 Units, 0 Lec, 1.5 Lab

Justification:

This course is on the 5 year curriculum review cycle for the spring semester. Reviewed and updated the course content, description and out of class assignments. Updated the content to include the Chancellor's Office changes in the DRC forms by replacing the Student Educational Contract (SEC) with the Academic Accommodations Plan (AAP). Consolidated the SLO's and updated the SLO assessment dates.

8/28/18 There was an error with the Contact Hours/Week that needed to be fixed. Special Class selection was added and Degree-Applicable section was corrected. Start Year and Textbook (None) were changed.

CSIS 571C Advanced Assistive Computer Instruction Lab (Spring 2019), 0.5 Units, 0 Lec, 1.5 Lab

Justification:

This course is on the 5 year curriculum review cycle for the spring semester. Reviewed and updated the course content, description and out of class assignments. Updated the content to include the Chancellor's Office changes in the DRC forms by replacing the Student Educational Contract (SEC) with the Academic Accommodations Plan (AAP). Consolidated the SLO's and updated the SLO assessment dates.

8/28/18 There was an error with the Contact Hours/Week that needed to be fixed. Special Class selection was added and Degree-Applicable section was corrected. Start Year and Textbook (None) were changed.

10/18

W. Baker

DM 113 Introduction to Digital Video (Fall 2019), 3 Units, 2 Lec, 3 Lab

Justification:

This course is on the Fall 2018 list of classes to be updated. Non-substantial changes: Revisions to the course description including updated software information, reduced the number of SLO's by combining several, cleaned up the content area (and it needed a lot of "cleaning up" - took out information that really should be in the course syllabus) and separated the lab content from the lecture content and placed it in the appropriate box, placed the homework in the out of class assignment area, and updated the textbook.

ESL 710 NC Word Processing Basics for ESL Students (Spring 2017), 0 Units, 1 Lec, 0 Lab

Justification:

The noncredit Computer Applications and Business Basics for ESL Students certificate was approved by the Chancellor's Office in Spring 2018, so now the courses included in the certificate can qualify for "Enhanced Funding": ESL 705,706, 707, 708, 709, 710, and 711.

ESL 711 NC ESL Basics for YOUR Business (Spring 2017), 0 Units, 6 Lec, 0 Lab

Justification:

The noncredit Computer Applications and Business Basics for ESL Students certificate was approved by the Chancellor's Office in Spring 2018, so now the courses included in the certificate can qualify for "Enhanced Funding": ESL 705,706, 707, 708, 709, 710, and 711.

ESL 702A ESL Citizenship (Spring 2016), 0 Units, 1 Lec, 0 Lab

Justification:

The Noncredit ESL Citizenship certificate was recently approved by the Chancellor's Office. Now the two courses required on the certificate, ESL 702A and ESL 702B, can become "Enhanced Funding" courses.

ESL 702B ESL Citizenship (Spring 2016), 0 Units, 1 Lec, 0 Lab

Justification:

The Noncredit ESL Citizenship certificate was recently approved by the Chancellor's Office. Now the two courses required on the certificate, ESL 702A and ESL 702B, can become "Enhanced Funding" courses.

ESL 709 NC Excel Basics for ESL Students (Spring 2017), 0 Units, 1 Lec, 0 Lab

Justification:

The noncredit Computer Applications and Business Basics for ESL Students certificate was approved by the Chancellor's Office in Spring 2018, so now the courses included in the certificate can qualify for "Enhanced Funding": ESL 705,706, 707, 708, 709, 710, and 711.

ESL 764 NC Advanced ESL Grammar II (Spring 2018), 0 Units, 3 Lec, 0 Lab

Justification:

The noncredit Advanced ESL certificate was approved by the Chancellor's Office in Spring 2018, so now the courses included in the certificate can qualify for "Enhanced Funding": ESL 752, 753, 754, 762, 763, and 764.

ESL 752 NC Advanced ESL Reading/Vocabulary I (Fall 2017), 0 Units, 4 Lec, 0 Lab

Justification:

The noncredit Advanced ESL certificate was approved by the Chancellor's Office in Spring 2018, so now the courses included in the certificate can qualify for "Enhanced Funding": ESL 752, 753, 754, 762, 763, and 764.

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ESL 754 NC Advanced ESL Grammar I (Spring 2018), 0 Units, 5 Lec, 0 Lab

Justification:

The noncredit Advanced ESL certificate was approved by the Chancellor's Office in Spring 2018, so now the courses included in the certificate can qualify for "Enhanced Funding": ESL 752, 753, 754, 762, 763, and 764.

ESL 762 NC Advanced ESL Reading/Vocabulary II (Spring 2018), 0 Units, 4 Lec, 0 Lab

Justification:

The noncredit Advanced ESL certificate was approved by the Chancellor's Office in Spring 2018, so now the courses included in the certificate can qualify for "Enhanced Funding": ESL 752, 753, 754, 762, 763, and 764.

ESL 763 NC Advanced ESL Composition II (Spring 2018), 0 Units, 5 Lec, 0 Lab

Justification:

The noncredit Advanced ESL certificate was approved by the Chancellor's Office in Spring 2018, so now the courses included in the certificate can qualify for "Enhanced Funding": ESL 752, 753, 754, 762, 763, and 764.

ESL 753 NC Advanced ESL Composition I (Fall 2017), 0 Units, 5 Lec, 0 Lab

Justification:

The noncredit Advanced ESL certificate was approved by the Chancellor's Office in Spring 2018, so now the courses included in the certificate can qualify for "Enhanced Funding": ESL 752, 753, 754, 762, 763, and 764.

GUID 558A Introduction to Learning Skills Laboratory (Spring 2019), 0.5 Units, 0 Lec, 1.5 Lab

Justification:

This course is on the five year curriculum cycle for the Fall semester. Reviewed and updated the course content, description and out of class assignments. Updated the content to include the Chancellor's office change in the AEC forms by replacing the Student Educational Contract (SEC) with the Academic Accommodations Plan (AAP). Consolidated the SLOs and updated the SLO assessment dates. 8/28/18 There was an error with the Contact Hours/Week that needed to be fixed. Special Class selection was added and Degree-Applicable section was corrected. Start Year and Textbook (None) were changed.

GUID 558B Intermediate Learning Skills Laboratory (Spring 2019), 0.5 Units, 0 Lec, 1.5 Lab

Justification:

This course is on the five-year curriculum cycle for the Fall semester. Reviewed and updated the course content, description and out of class assignments. Updated the content to include the Chancellor's office change in the AEC forms by replacing the Student Educational Contract (SEC) with the Academic Accommodations Plan (AAP). Consolidated the SLOs and updated the SLO assessment dates. 8/28/18 There was an error with the Contact Hours/Week that needed to be fixed. Special Class selection was added and Degree-Applicable section was corrected. Start Year and Textbook (None) were changed.

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V. Bailey

GUID 558C Advanced Learning Skills Laboratory (Spring 2019), 0.5 Units, 0 Lec, 1.5 Lab

Justification:

This course is on the five-year curriculum cycle for the Fall semester. Reviewed and updated the course content, description and out of class assignments. Updated the content to include the Chancellor's office change in the AEC forms by replacing the Student Educational Contract (SEC) with the Academic Accommodations Plan (AAP). Consolidated the SLOs and updated the SLO assessment dates. 8/28/18 There was an error with the Contact Hours/Week that needed to be fixed. Special Class selection was added and Degree-Applicable section was corrected. Start Year and Textbook (None) were changed.

JLE 111 Background Investigation (Fall 2018), 0.5 Units, 0.45 Lec, 1.55 Lab

Justification:

5 year review, updated content, SLO's, MOE, , grade to pass/no pass, outside assignments. non degree applicable

JLE 118 Field Training Officer (Spring 2019), 1 Units, 0.5 Lec, 1.72 Lab

Justification:

5 year minor revision. Update lab/lec breakdown and review SLO's and assignments.

JLE 119 Field Training Officer Update (Fall 2018), 0.5 Units, 0.33 Lec, 1 Lab

Justification:

5 year review. Update SLO's and assignments, lab/lec breakdown

JLE 142 Basic Police Academy Modular Level III (Spring 2019), 4 Units, 2.1 Lec, 7 Lab

Justification:

Updating prerequisites per academy standard, updating SLOs and adding assignments.

JLE 150 Traffic Investigations (Spring 2018), 1 Units, 0.45 Lec, 1.77 Lab

Justification:

5 year cycle: Updated SLO's textbooks, Made minor changes to course content to better align with new instruction.

JLE 153 Traffic Collision Investigations Intermediate (Spring 2018), 2 Units, 1.3 Lec, 3. Lab

Justification:

5 year cycle: updated SLO's, textbooks, update assignments, minor changes to course content

JLE 122 Drug Investigation - 11550 H&S (Fall 2018), 0.5 Units, 0.17 Lec, 0.28 Lab

Justification:

5 year cycle: updated course, content, description, prerequisites, SLO's, out of class assignments and textbooks.

JLE 110 CIT Academy (Spring 2019), 1 Units, 0.5 Lec, 1.72 Lab

Justification:

5 year updated lab/lec breakdown, SLO's and course content.

KIN 74A Hiking - Level 1 (Fall 2019), 0.5 Units, 0 Lec, 1.5 Lab

Justification:

This class is on the Fall 2018 list of courses to be updated. Non-substantial changes: reduced the number of SLO's. Placed one which was really a Student Performance Objective into the content area. Reviewed and cleaned up (took out the "Student will be able to" in front of the SPO's) the content.

KIN 88A Social Dance - Beginning (Spring 2019), 0.5 Units, 0 Lec, 1.5 Lab

Justification:

This class is on the Fall 2018 list of courses to be updated. Non-substantial changes: reduced the number of SLO's and reviewed and cleaned up (took out the "Student will be able to" in front of the SPO's) the content.

KIN 82C Circuit Training - Level 3 (Fall 2019), 0.5 Units, 0 Lec, 1.5 Lab

Justification:

This class is on the Fall 2018 list of courses to be updated. Non-substantial changes: reduced the number of SLO's by consolidating two. Reviewed and cleaned up (took out the "Student will be able to" in front of the SPO's) the content.

KIN 81C Kickboxing for Fitness - Level 3 (Fall 2019), 0.5 Units, 0 Lec, 1.5 Lab

Justification:

This class is on the Fall 2018 list of courses to be updated. Non-substantial changes: reduced the number of SLO's by consolidating two. Reviewed and cleaned up (took out the "Student will be able to" in front of the SPO's) the content.

KIN 82B Circuit Training - Level 2 (Fall 2019), 0.5 Units, 0 Lec, 1.5 Lab

Justification:

This class is on the Fall 2018 list of courses to be updated. Non-substantial changes: reduced the number of SLO's by consolidating two. Reviewed and cleaned up (took out the "Student will be able to" in front of the SPO's) the content.

KIN 88B Social Dance - Intermediate (Spring 2019), 0.5 Units, 0 Lec, 1.5 Lab

Justification:

This class is on the Fall 2018 list of courses to be updated. Non-substantial changes: reduced the number of SLO's and reviewed and cleaned up (took out the "Student will be able to" in front of the SPO's) the content.

KIN 81A Kickboxing for Fitness - Level 1 (Fall 2019), 0.5 Units, 0 Lec, 1.5 Lab

Justification:

This class is on the Fall 2018 list of courses to be updated. Non-substantial changes: reduced the number of SLO's by consolidating two. Reviewed and cleaned up (took out the "Student will be able to" in front of the SPO's) the content.

KIN 82A Circuit Training - Level 1 (Fall 2019), 0.5 Units, 0 Lec, 1.5 Lab

Justification:

This class is on the Fall 2018 list of courses to be updated. Non-substantial changes: reduced the number of SLO's by consolidating two. Reviewed and cleaned up (took out the "Student will be able to" in front of the SPO's) the content.

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W Bailey

KIN 74B Hiking - Level 2 (Fall 2019), 0.5 Units, 0 Lec, 1.5 Lab

Justification:

This class is on the Fall 2018 list of courses to be updated. Non-substantial changes: reduced the number of SLO's. Placed one which was really a SPO into the content area. Reviewed and cleaned up (took out the "Student will be able to" in front of the SPO's) the content.

KIN 79B Indoor Racket Sports - Intermediate (Spring 2019), 0.5 Units, 0 Lec, 1.5 Lab

Justification:

This class is on the Fall 2018 list of courses to be updated. Non-substantial changes: reduced the number of SLO's and reviewed and cleaned up (took out the "Student will be able to" in front of the SPO's) the content.

KIN 81B Kickboxing for Fitness - Level 2 (Fall 2019), 0.5 Units, 0 Lec, 1.5 Lab

Justification:

This class is on the Fall 2018 list of courses to be updated. Non-substantial changes: reduced the number of SLO's by consolidating two. Reviewed and cleaned up (took out the "Student will be able to" in front of the SPO's) the content.

KIN 79A Indoor Racket Sports - Beginning (Spring 2019), 0.5 Units, 0 Lec, 1.5 Lab

Justification:

This class is on the Fall 2018 list of courses to be updated. Non-substantial changes: reduced the number of SLO's and reviewed and cleaned up (took out the "Student will be able to" in front of the SPO's) the content.

MATH 7 Finite Mathematics (Spring 2019), 3 Units, 3 Lec, 0 Lab

Justification:

Course update to satisfy C-ID requirements. Updated methods of evaluation, course content, and out-of-class assignments.

MATH 1C Multivariable Calculus (Spring 2019), 4 Units, 4 Lec, 0 Lab

Justification:

Course update to satisfy C-ID requirements. Updated the Methods of Evaluation and Course Content.

WTRM 211 Advanced Wastewater Treatment Plant Operation (Spring 2019), 3 Units, 3 Lec, 0 Lab

Justification:

Non-substantial change. Adding Distance Education as a delivery method for this course. More students are requesting online courses and in some cases it is easier to find adjunct instructors who can teach the course without traveling to campus. The program would like to have the option to offer this course online this Spring 2019 semester so it needs to be brought before the Curriculum Committee by its third meeting (October 8th) according to the published Curriculum Meeting Dates schedule. This course was just updated so no other changes are needed at this time.

10/9/18
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WTRM 202 Beginning Water, Wastewater, Distribution Math (Spring 2019), 3 Units, 3 Lec, 0 Lab

Justification:

Non-substantial change. Adding Distance Education as a delivery method for this course. More students are requesting online courses and in some cases it is easier to find adjunct instructors who can teach the course without traveling to campus. The program would like to have the option to offer this course online this Spring 2019 semester so it needs to be brought before the Curriculum Committee by its third meeting (October 8th) according to the published Curriculum Meeting Dates schedule. Added "or equivalent Arithmetic proficiency" in the course description. This course was just updated so no other changes are needed at this time.

WTRM 201 Introduction to Water, Wastewater Technology (Spring 2019), 3 Units, 3 Lec, 0 Lab

Justification:

Non-substantial change. Adding Distance Education as a delivery method for this course. More students are requesting online courses and in some cases it is easier to find adjunct instructors who can teach the course without traveling to campus. The program would like to have the option to offer this course online this Spring 2019 semester so it needs to be brought before the Curriculum Committee by its third meeting (October 8th) according to the published Curriculum Meeting Dates schedule. Added the phrase "or equivalent Arithmetic proficiency" in the course description. This course was just updated so no other changes are needed at this time.

WTRM 207 Beginning Wastewater Treatment Operations (Spring 2019), 3 Units, 3 Lec, 0 Lab

Justification:

Non-substantial change. Adding Distance Education as a delivery method for this course. More students are requesting online courses and in some cases it is easier to find adjunct instructors who can teach the course without traveling to campus. The program would like to have the option to offer this course online this Spring 2019 semester so it needs to be brought before the Curriculum Committee by its third meeting (October 8th) according to the published Curriculum Meeting Dates schedule. Added the phrase "or equivalent Arithmetic proficiency" in the course description. This course was just updated so no other changes are needed at this time.

10/9/18

W. Bailey

Modified Programs

Counseling, Multiple Subjects - A.A. Degree

Justification:

The program was created in 2005 and it has never been updated or reviewed. The Counseling department agreed to house the program starting Fall 2018. The goal of the update is to add courses, most that are new and approved after 2005. The degree program is popular with students. The Trend Analysis report (using data from 2014-2017) conducted by the Research Office verifies 197 degree conferred.

English as a Second Language, ESL Advanced Level - NC Certificate of Competency

Justification:

Mapped SLOs to PLOs.

English as a Second Language, Computer Applications and Business Basics for ESL Students -NC Certificate of Completion

Justification:

Mapped the SLOs to the PLOs.

English as a Second Language, ESL Advanced Level - Certificate of Proficiency

Justification:

Course SLOs mapped to PLOs. Added a sentence at the end of the Description to distinguish the difference between the intermediate and advanced certificates.

English as a Second Language, ESL Intermediate Level - Certificate of Proficiency

Justification:

Course SLOs mapped to PLOs. Added a sentence at the end of the Description to distinguish the intermediate certificate from the advanced one.

Fine Arts, Classical and Contemporary World Philosophies and Religions - Certificate of Proficiency

Justification:

The Certificate's description has been updated and the Program Learning Outcomes have been mapped onto the various courses.

APPROVED BY THE BOARD OF TRUSTEES

DATE

10/2/18 *N. Bailey*

Deactivated Courses

ANTH 6 Culture and Politics of Africa (Fall 2017), 3 Units, 3 Lec, 0 Lab

Justification:

In this era of Guided Pathways and low enrollments, this course is no longer serving our institution's needs.

ENGL 440 Basic Writing (Fall 2012), 3 Units, 3 Lec, 1 Lab

Justification:

In light of AB705 and our desire to reduce exit points through our acceleration efforts, we wish to deactivate English 440 (two-levels below transfer) beginning in Fall 2019.

This means that students would have this semester and next to take care of any incomplete or non-passing grades at this level.

ENGL 420 Reading Improvement (Spring 2015), 3 Units, 3 Lec, 1 Lab

Justification:

In light of AB705 and our desire to reduce exit points through our acceleration efforts, we wish to deactivate English 420 (two-levels below transfer) beginning in Fall 2019.

This means that students would have this semester and next to take care of any incomplete or non-passing grades at this level.

JFT 110 Fire Prevention (Fall 2017), 3 Units, 3 Lec, 0 Lab

Justification:

This course is no longer in the California State Fire Training Certification Tracks.

JFT 1A Fire Command 1A (Fall 2013), 1 Units, 0.45 Lec, 1.78 Lab

Justification:

This course is no longer in the California State Fire Training Certification Tracks. It is being replaced by the Chief Fire Officer series.

JFT 2B Fire Command 2B Hazardous Materials On Scene Commander (Spring 2016), 1 Units, 0.45 Lec, 1.7 Lab

Justification:

This course is no longer part of the California State Fire Training Certification Tracks. It has been replaced with the Chief Fire Officer series.

JFT 3 Fire Mgmt I - Management, Supervisor for Company Officers (Fall 2017), 1 Units, 0.77 Lec, 1.4 Lab

Justification:

This course is no longer used in the California State Fire Training Certification Tracks. It is being replaced by the Chief Fire Officer series.